



Republic of the Philippines
Department of Education
REGION IV-A CALABARZON
SCHOOLS DIVISION OF BATANGAS

BIDS AND AWARDS COMMITTEE
REQUEST FOR QUOTATION

Date: 5 February 2025
PR No. : 2025-01-0008

Name of Company : _____
Address : _____
TIN : _____
PhilGEPS Registration No. : _____

The DepEd Division of Batangas, through its Bids and Awards Committee (BAC), intends to procure goods/services through Negotiated Procurement – under Section 53.9 of the 2016 Revised Implementing Rules and Regulations of Republic Act No. 9184 for the project: **PR No. : 2025-01-0008– Hired Van to be used for the conduct of 2025 Regional Festival of Talents on February 24-28, 2025 at Tanza, SDO Cavite Province** with an Approved Budget for the Contract (ABC) of One Hundred Ninety Nine Thousand Pesos only (**Php 199,000.00**).

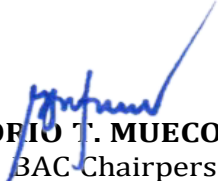
Delivery Period: Five (5) Calendar Day

Please quote your **best offer** for the item/s described herein, subject to the Terms and Conditions provided on the last page of this RFQ. Kindly submit this RFQ via e-mail at bac.sdobatangas@deped.gov.ph or in a sealed envelope, and/or courier duly signed by your authorized representative and submitted to the BAC Office, DepEd Division of Batangas **not later than February 10, 2025 at 10:00 AM.**

A copy of the following documentary requirements must be submitted as part of your quotation: (not applicable for government venues)

1. Valid and Current Mayor's Permit
2. PhilGEPS Registration
3. Valid Tax Clearance
4. Latest Income/Business Tax Return
5. Notarized Omnibus Sworn Statement (template attached hereto as Annex "B")
6. BIR 2303 (**aligned with the requirements to the project being procured**)

For any clarification, you may contact us via email at bac.sdobatangas@deped.gov.ph


GREGORIO T. MUECO, CESO VI
BAC Chairperson



Republic of the Philippines
Department of Education
REGION IV-A CALABARZON
SCHOOLS DIVISION OF BATANGAS

INSTRUCTIONS:

- (1) Accomplish this RFQ correctly and accurately.
- (2) Do not alter the contents of this form in any way.
- (3) All technical specifications are mandatory. Failure to comply with any of the mandatory requirements will disqualify your quotation.
- (4) Failure to follow these instructions will disqualify your entire quotation.

After having carefully read and accepted the Terms and Conditions, I/we submit our quotation/s for the item/s as follows:

Annex "A"

Unit	Description (Minimum Specification)	Qty	Unit Cost	Total Cost	Statement of Compliance
Units	Hired Van for 2-days service to be used by the 18 participants of Balye sa Kalye on February 24-25, 2025 from SDO Batangas to Tanza, Cavite and vice versa	2			
Unit	Hired Van for 1-day service to be used by the 12 participants of Direk Ko Ganap ko, Likhawitan, Pintahusay and Sineliksik on February 26, 2025 from SDO Batangas to Tanza, Cavite and vice versa	1			
Unit	Hired Van for 2-days service to be used by the 10 participants of Katutubong Sayaw on February 27-28, 2025 from SDO Batangas to Tanza, Cavite and vice versa	1			
Unit	Hired Van for 1-day service to be used by the 10 participants of HistoPop on February 26, 2025 from SDO Batangas to Tanza, Cavite and vice versa	1			
Units	Hired Van for 1-day service to be used by the 12 participants of Musabaqah on February 25, 2025 from SDO Batangas to Tanza, Cavite and vice versa	2			
Unit	Hired Van for 2-days service to be used by the 10 participants of SNED on February 25-26, 2025 from SDO Batangas to Tanza, Cavite and vice versa	1			
Units	Hired Van for 1-day service to be used by the 11 participants of Read -a-thon English/ SPFL on February 27, 2025 from SDO Batangas to Tanza, Cavite and vice versa	2			
Unit	Hired Van for 1-day service to be used by the 11 participants of Read-a-thon Filipino on February 27, 2025 from SDO Batangas to Tanza, Cavite and vice versa	1			
Unit	Hired Van for 1-day service to be used by the 5 participants of Stemazing on February 27, 2025 from SDO Batangas to Tanza, Cavite and vice versa	1			

Units	Hired Van for 2-days service to be used by the 12 participants of Technolympics on February 26-27, 2025 from SDO Batangas to Tanza, Cavite and vice versa	5			
-------	--	---	--	--	--

FINANCIAL OFFER

Please quote your **best offer**. Please do not leave any blank items. Indicate “0” if the item being offered is for free.

<p>Hired Van to be used for the conduct of 2025 Regional Festival of Talents on February 24-28, 2025 at Tanza, SDO Cavite Province PR No.: 2025-01-0008 <i>Approved Budget for the Contract in the amount of</i> One Hundred Ninety-Nine Thousand Pesos only (Php 199,000.00)</p>	
<i>Your Total Offered Quotation in Words</i>	<i>In figures</i>

Terms of Payment:

- Payment shall be made through Land Bank’s LDDAP-ADA/Bank Transfer facility.
- Bank Transfer fee shall be charged against the creditor’s account.

Payment Details:

- Banking Institution:
- Account Number:
- Account Name:
- Branch:

TERMS AND CONDITIONS:

1. Suppliers/Service providers shall provide correct and accurate information required in this form.
2. Price quotation/s must be valid for **thirty (30) calendar days** from the date of submission.
3. Price quotation/s, to be denominated in Philippine peso shall include all taxes, duties, and/or levies payable.
4. Quotations exceeding the Approved Budget for the Contract shall be rejected.
5. Award of contract shall be made to the lowest calculated and responsive quotation that complies with the minimum technical specifications and other terms and conditions stated herein.
6. Any interlineations, erasures, or overwriting shall be valid only if they are signed or initialed by you or any of your duly authorized representative/s.
7. The item/s shall be delivered according to the requirements specified in the

Technical Specifications.

8. The DepEd SDO Batangas shall have the right to conduct onsite visits to verify their conformity to the technical specifications.
9. Liquidated damages equivalent to one-tenth of one percent (0.1%) of the value of the goods not delivered within the prescribed delivery period shall be imposed per day of delay. The DepEd SDO Batangas shall rescind the contract once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, without prejudice to other courses of action and remedies open to it.
10. The DepEd Batangas reserves the right to accept or reject any bid, to annul the bidding process, and to reject all bids at any time before contract award, without incurring any liability to the affected bidder or bidders.

Signature over Printed Name:	
Position/Designation:	
Office Telephone/Mobile No.:	
Email address:	